(See Instructions on Reverse)

2 items

APR 30

NN- 173# 235

NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the dis-

posal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-

LEAVE BLANK

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

MR. E. F. VILLIARD 6. CERTIFICATE OF AGENCY REPRESENTATIVE:

sale.

5. TEL. EXT.

1/29239

drawn" in column 10.

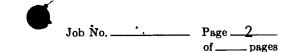
hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _ page(s) are not naw needed for the business of this agency ar will not be needed after the retentian periods specified

R. E. REILLY, Chief Documentation Management Branch 2 7 APR 1973 Directorete of Administration (Date) (Title) 8. DESCRIPTION OF ITEM 10. SAMPLE OR ITEM NO. (With Inclusive Dates or Retention Periods) ACTION TAKEN JOB NO. MILITARY ASSISTANCE PROGRAM RECORDS (400-1) (Applicable Air Force-wide) These proposed additions to this table will pro-|NN170-33 vide for a clearer identification and retention criteria for Munitions Control Case Files and Strategic Trade Control Case Files. JUSTIFICATION: MUNITIONS CONTROL CASE FILES pertain to war materials such as engines, rockets, aircraft and missile systems that commercial companies desire to sell to foreign countries. Proposals to sell are subjected to complete review and evaluation which is reduced to HQ USAF position In each case, the Air Force position is then furnished Departments of Defense and State where it becomes part of the input used to

> STRATEGIC TRADE CONTROL CASE FILES pertain to embargo items being considered for sale to both the free world and other than free world governments. Proposals are staffed and processed

formulate a government position on the proposed

STANDARD FORM 115 Revised November 1970 Prescribed by General Services Administration FPMR (41 CFR) 101-11.4 115-105



REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	similar to Munitions Control Case Files with the Air Force position in each case furnished Departments of Defense and Commerce.		
	Formerly, these files were carried under General Correspondence, temporary. However, experience of the accumulating and using office indicates that based upon the need for reference, the rapid technological changes in materials and equipment, and the fact that more complete files are maintained by the Departments of Commerce and State, a 10 year retention period is considered adequate. Our Air Force Historian agrees with this proposed retention period.		
	A draft of our proposed rules for addition to AFM 12-50, table 400-1, is attached.		
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	rable 400-1 Military assistance program records							
	A	В	Ç	D	Supersedes'			
L	If documents are or pertain to	consisting of	which are	then	AFM 181-5 1 Dec 66 paragraph			
* 24	Munitions Control Case Files	completed control case files pertaining to the issuing of munitions export licenses for the sale of items on the US Munitions List to foreign free world and other than free world governments, containing requests for sales, munitions export licenses, concurrence or non-concurrence justification for actions, and related papers	at HQ USAF	destroy after 10 years.				
* 25	Strategic Trade Control Case Files	completed control case files pertaining to the exportation of materials and equipment to free world and other than free world governments, containing requests for control/de-control, concurrence or non-concurrence, justification for actions, and melated papers	·					